

REQUEST FOR PAYMENT

Client No.

Shaded areas are reserved for La FADQ

1. Identification of client

Name or business name	Telephone No.
Address (number, street or range, municipality, postal code)	Fax No.

2. Identification of financial institution

Complete this section when there is a request for disbursement of a loan deferral.

Name	Telephone No.
Forward to	
Address (number, street or range, municipality, postal code)	Fax No.

3. Supporting documents (Invoices)

Enter each one of your invoices grouped by supplier. If there is not enough space, use the appendix "Request for Payment (1006-1)" and attach it to this document. For further details, see the [explanatory notes](#) at the end of the form.

<input type="checkbox"/> Part-time aspiring farmer grant					<input type="checkbox"/> Full-time aspiring farmer grant		<input type="checkbox"/> Deferred portion of the loan or trusteeship	
√	Invoice number	Amount of invoice (A)	Grant other than that of FADQ (B)	Amount claimed (A - B)	Payable to	Nature of purchases or services (period if required)		
Total amount from the schedule (if applicable) Request for payment (1006-1)								
Montant total réclamé					Amount <u>before tax</u> of invoices used for the grant (including amounts from schedule)		\$	

I declare that the invoices on this request for payment form were not subject to grants other than those stated on this form and that they were used in accordance with program guidelines for grants.

Signature of client	Date
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4. Disclosure of Personal Information

The authorized personnel of La Financière agricole du Québec handles your personal information in a confidential manner. This information is essential for managing and administering the programs. It will only be disclosed to authorized persons, representatives and organizations, according to terms and conditions of the Act Respecting Access to Documents Held by Public Bodies and the Protection of Personal Information (CQLR, chapter A-2.1). It may also be used for research, statistics, study, survey, investigation or auditing purposes, in accordance with provisions of the Act.

You can also avail yourself of the rights of access and correction provided by law, by contacting La Financière agricole du Québec.

For more information, please read the Politique sur la protection des renseignements personnels at www.fadq.qc.ca/documents/politiques-et-directives.

The following sections are reserved for La Financière agricole du Québec

5. Recommandation de paiement avec la subvention

N° de la subvention (4 chiffres)		Paiement recommandé \$	Solde après paiement \$	N° demande GOF
28	ou 40			

6. Changement apporté à la demande initiale

<input type="checkbox"/> Modification à l'utilisation des montants	<input type="checkbox"/> Hypothèque mobilière additionnelle et avis	<input type="checkbox"/> Commentaires
		\$
		\$
		\$

7. Provenance des fonds

Montant payable par :		Degré de réalisation du projet :
<input type="checkbox"/> le différé de prêt ou de son compte spécial de \$	<input type="checkbox"/> les fonds déposés en fidéicommiss de \$	
Prévu pour :		%

8. Recommandation de paiement avec le prêt

N° de certificat (4 chiffres)	Paiement recommandé \$	Solde après paiement \$	N° demande	<input type="checkbox"/> Hypothèque mobilière additionnelle de 1 ^{er} rang et avis, s'il y a lieu, pour les biens décrits à la section 6
30				

9. Signature

Représentant de La Financière agricole du Québec	Date
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10. Instructions for financial institutions

This form must be kept by the financial institution until the loan is repaid in full. Form No. 2001E "Financial Transactions - Disbursement of Loan or Line of Credit" will be completed and sent monthly to La Financière agricole du Québec when there is a disbursement for the loan. Financial institutions that send all financial transactions for a loan by electronic data transfer are not required to submit Form No. 2001E.

The financial institution is authorized to consolidate deferred loans without additional authorization.

When the disbursement is the financial institution's responsibility : invoices and Form 1006 should not be sent to La Financière agricole du Québec.

When the disbursement is the responsibility of La Financière agricole du Québec : only Form 1006 should be sent to the financial institution.

The borrower may use electronic means to send supporting documents.

The borrower must target between 1 and 5 payment requests at most for the deferred disbursement.

HOW TO COMPLETE THE FORM

This guide explains how to complete the form “Request for Payment”.

If you complete the form by hand, please print in block letters and in ink.

Please complete sections 1, 2 and 3.

You must attach a copy of the original invoices to the form. If applicable, the original ones will be returned to you after verification.

See the Form section at www.fadq.qc.ca for an on-screen fillable version.

3. Supporting documents (Invoices)

Invoice number

- This number must be entered to make it easier to identify supporting documents.

Grant other than that of FADQ

- This grant must not be subject to financing from La Financière agricole.

Amount claimed

- The amount claimed equals the amount of the invoice less the amount of the grant other than that of La Financière agricole with regard to this invoice. The amount claimed must also exclude the Goods and Services Tax (GST) as well as the Quebec Sales Tax (QST).
- Amount in Column A - Amount in Column B = Amount claimed

Payable to

- For all unpaid invoices, state the supplier's name.
- For invoices paid through a temporary loan not guaranteed by La Financière agricole, state the name of the financial institution.
- ✓ In both these cases, the cheque will be issued jointly in your name and that of the supplier or the financial institution.
- For invoices paid from your cash flow, enter the name of your operation.